

## Personal Information Form of doctoral candidate

### 1) Personal Data

Last name: \_\_\_\_\_

Maiden name: \_\_\_\_\_

First name: \_\_\_\_\_

Form of address: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: femal  male

Place of birth: \_\_\_\_\_

Country of birth: \_\_\_\_\_

Nationality:  German  Other, please specify: \_\_\_\_\_

### 2) Address (for correspondence)

Affix (c/o): \_\_\_\_\_

Street, number: \_\_\_\_\_

Zip code, town or city \_\_\_\_\_

### 3) Contact information

Telephone number (including area code): \_\_\_\_\_

Cellphone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### 4) Employee UniBw:

Yes/ no: \_\_\_\_\_ Telephone number UniBw: \_\_\_\_\_

PhD options \_\_\_\_\_

01= Doctorate at UniBW Munich, 02= Cooperation with a university abroad, 03= Cooperation with a University of Applied Sciences separate from UniBW Munich, 04= Cooperation with a research institute, 05= Cooperation with industry or other institution. 02-05 Submit your contracts

**5) University Entrance Qualification**

Type of qualification: \_\_\_\_\_ Date obtained: \_\_\_\_\_  
Year

Final grade: \_\_\_\_\_

Place obtained:  Abroad \_\_\_\_\_  
International vehicle registration code . \_\_\_\_\_ Country  
 In Germany \_\_\_\_\_  
Vehicle registration code \_\_\_\_\_ City/administrative district

**6) Information on the university abroad or in Germany that you attended first**

At which university in Germany or abroad were you enrolled first, and when?

Semester:  Winter semester  Summer semester Year \_\_\_\_\_  
Term  Winter term  Spring term  Autumn term

University: \_\_\_\_\_  
Type (university, university of applied sciences, etc) Name, location

**7) First final examination taken in Germany or abroad**

Examination date: \_\_\_\_\_  
Day Month Year University (name, location)

Degree obtained: \_\_\_\_\_ Subject: \_\_\_\_\_  
Academic degree in words Subject/Subject combination in words

Result/overall grade: \_\_\_\_\_

**8) Last final examination taken in Germany or abroad**

Examination date: \_\_\_\_\_  
Day Month Year University (name, location)

Degree obtained: \_\_\_\_\_ Subject: \_\_\_\_\_  
Academic degree in words Subject/Subject combination in words

Result/overall grade: \_\_\_\_\_

**I confirm**

that my statements are correct and complete. I shall immediately notify the Examinations and Internships Office (building no. 101) of any changes.

**I declare**

that I have not failed doctoral studies at the final attempt for the study program I would like to enroll in.

**I am aware**

that refusing to give information requested in accordance with Section 23 of the Federal Statistics Act (Bundesstatistikgesetz – BstatG) constitutes an administrative offence and may result in a fine of up to five thousand euros as well as refusal of enrollment.

**Purpose, nature and scope of data collection**

Data is collected on the basis of Section 63 of the Bavarian Higher Education Act (Bayerisches Hochschulgesetz – BayHschG) and the revised version of the Higher Education Statistics Act (Hochschulstatistikgesetz – HStatG). It constitutes a survey by the University about all its enrolled doctoral candidates. Information must be given on the basis of documents obtained by the University's administrative division.

The purpose of collecting this data is to obtain information from the doctoral candidates on both personal aspects (such as age, district of residence, practical vocational activity prior to studying, university enrollment qualifications obtained) and academic matters (study programs, university or college, semesters studied in current and previous programs including examinations passed and semesters abroad). This data is needed for the work done by local and national education authorities and is also a source of statistical information for many working in the education sector as well as for the general public. Selected information from the doctoral candidates' statistics is also used to compile data on the academic progress of doctoral candidates in accordance with Section 7 of the Higher Education Statistics Act.

Rechtsgrundlagen / Auskunftspflicht

**Legal basis/Obligation to provide information**

Law on the Statistics for Higher Education and Professional Academies (Gesetz über die Statistik für das Hochschulwesen sowie für die Berufsakademien) (Higher Education Statistics Act) of 2 November 1990 (Federal Law Gazette (Bundesgesetzblatt – BGBl) 1, p. 2414), last amended by Article 3 G for the reorganisation of the micro-census and for the amendment of other statistics laws as of 7 December 2016 (Federal Law Gazette I, p. 2826) in conjunction with the Law on the Statistics for Federal Purposes (Gesetz über die Statistik für Bundeszwecke) (Federal Statistics Act) of 22 January 1987 (Federal Law Gazette 1, p. 462, 565), amended by Article 1 of the law of 21 July 2016 (Federal Law Gazette I, p. 1768).

**Data is collected in accordance with Section 3 to 5 of the Higher Education Statistics Act.**

The obligation to provide information is based on Section 10 subsection 1 of the Higher Education Statistics Act in conjunction with Section 15 of the Federal Statistics Act. Section 10 subsection 2 of the Higher Education Statistics Act states that the executive bodies of the institutions mentioned in Section 2 no. 1 of this act are obliged to provide the information. Section 10 subsection 4 of the Higher Education Statistics Act stipulates that the information must be given on the basis of documents obtained by the institution. Section 15 subsection 7 of the Federal Statistics Act states that objections to and action against the request to provide information shall not have a suspensive effect on enforcement.

Geheimhaltung

**Confidentiality**

The details collected are kept confidential in accordance with Section 16 of the Federal Statistics Act.

Neubiberg, den \_\_\_\_\_

\_\_\_\_\_  
(Unterschrift)

